

**Minutes of the meeting regarding the discussion on the status of CORONAVIRUS (COVID-19) across the State held on 12<sup>th</sup> March, 2020 at Chief Secretary Conference Hall, Dispur**

The list of officers present in the meeting is given at Annexure "A"

The meeting was chaired by Shri Kumar Sanjay Krishna, Chief Secretary to the Govt. of Assam. The Chief Secretary welcomed all the members and informed the House that the Coronavirus has become a serious and sensitive issue across the country. Though no positive case of Coronavirus has been detected so far, however the State needs to remain on alert for any kind of critical situation arising out of the coronavirus.

MD, National Health Mission gave a detailed presentation on the initiatives taken by the Health Department to prevent the outbreak of the Coronavirus in Assam. He informed the House that screening facilities has being made at airports, land ports, river ports and also in border points of Bhutan and Bangladesh. So far 195 travellers from COVID19 affected countries have been identified and are/were under home quarantine. Till date 17 samples were collected and all have been found to be negative. Govt. of Assam has also notified Deputy Commissioners/ Principal Secretaries of Autonomous Council Areas as responsible officers for coordination of various stakeholders including Panchayati Raj Institutions, Town & Municipal Bodies, Educational Institutions, Hospitals, Military & Paramilitary organizations etc. He further informed that the entire state health machinery is alert and is on guard to face all possible situations.

Health Department requested all the State Departments to step up their efforts and fully mobilize their resources to support the efforts of Health & Family Welfare department in preparedness, control and containment measures about COVID19

**1. Department of Revenue & ASDMA**

- a. Identification of facilities/buildings that can be used as quarantine centres or can be converted to temporary hospitals with isolation facilities;
- b. NDMA/NDRF may ensure continuity of essential services, conduct training workshops, mock-drills and awareness generation exercises particularly at Points of Entry in coordination with CISF;
- c. Maintenance of law and order and essential services
- d. Issuance of advisories

**2. Home Department**

- a. Identify facilities/buildings that can be used as quarantine centres or can be converted to temporary hospitals with isolation facilities;
- b. Support in extending network of hospital and laboratory facilities by available in the Home deptt. permitting use of facilities by civilians;
- c. Disseminate public health messages to its organizations as well as general community on preventive public health measures like respiratory and hand hygiene and prompt identification and reporting of symptoms.

**3. Department of Transport**

- a. Identify facilities/buildings that can be used as quarantine centers or can be converted to temporary hospitals with isolation facilities;
- b. Support in extending network of hospital and laboratory facilities by permitting their use by general public;
- c. Disseminate public health messages at railway stations and on trains;
- d. Contribute to the pool of public health experts by identifying experts/faculties in their organizations;
- e. Facilitate transportation of essential commodities including medical supplies;

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#### **4. Department of Labour**

- a. Identify facilities/buildings that can be used as quarantine centers or can be converted to temporary hospitals with isolation facilities;
- b. Support in extending network of hospital and laboratory facilities by permitting their use by general public;

#### **5. Department of Transport including IW**

- a. Ensure strict compliance with screening protocol for international travelers, as decided, at all ports and share such information with relevant stakeholders;
- b. Ensure that shipping industry, particularly cruise ships are made aware of the precautionary measures to be undertaken, and are trained in management of on-board suspect cases, and filling up of self-declaration forms by all travelers and crew;
- c. Facilitate transportation of essential commodities including medical supplies
- d. Ensure sanitation of seats, handles & bars of all public transport vehicles;
- e. Display of public health messages on public transport vehicles

#### **6. Department of Consumer Affairs, Food and Public Distribution**

- a. Ensure sanitation measures and public display of health messages at all offices and community level outlets;
- b. Maintain essential supplies

#### **7. Department of IPR**

- a. Develop comprehensive media strategy / plan to disseminate information about the virus, which may include addressing rumours/myths particularly on social media;
- b. Roll out appropriate communication materials for National and State campaign (including translation in local languages) and facilitate availability of slots for media communication in print / visual media.
- c. Utilize the field publicity units for social mobilization.

#### **8. Department of Panchayat & Rural Development**

- a. Facilitate Gram Panchayats and Panchayat Samiti Meetings to spread awareness on COVID-19
- b. Facilitate environmental sanitation at village through Village Health and Sanitation Committee

#### **9. Department of UDD/GDD**

- a. Identify facilities/buildings that can be used as quarantine centers or can be converted to temporary hospitals with isolation facilities
- b. Ensure that all Urban Local Bodies maintain environmental sanitation;
- c. Display hoardings/banners with related IEC content all prominent places and in places of congregation.

#### **10. Department of Social Welfare**

- a. Facilitate utilization of Anganwadi workers and supervisors in surveillance and other community level activities by MoHFW
- b. Facilitate mobilization of Self-Help Groups(SHG) to create awareness
- c. Proper sanitation at Anganwadi centers and health education to children and their parents

#### **11. Department of Handloom & Textiles**

- a. Ensure availability of medical textiles and equipment particularly PPEs
- b. Develop and implement short and long term plans to ensure availability of PPEs in India particularly in terms of their manufacture, standardization and testing.



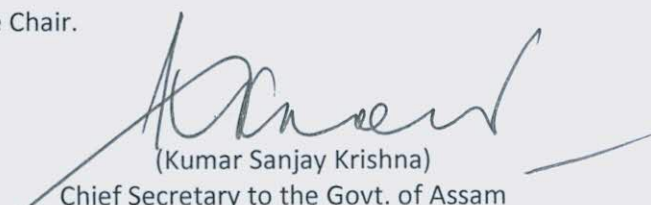
## 12. Department of Tourism

- a. Identify facilities/buildings that can be used as quarantine centers or can be converted to temporary hospitals with isolation facilities;
- b. Facilitate surveillance activities especially in respect of international travelers
- c. Adhere to guidelines on environmental sanitation
- d. Disseminate public health messages at all hotels
- e. Maintain vigil particularly in major tourist spots and towns across the country.

After detailed discussion following issues were taken for necessary actions

- I. The department wise presentation prepared by NHM should be circulated with all the departments for taking necessary precautionary measures.
- II. U/O note through Chief Secretary will be sent to all the departments identified by National Health Mission for taking precautionary measures
- III. A Video Conferencing should be held with all the Deputy Commissioners and Superintendent of Police to take stock of the district situation.
- IV. Special drive should be taken by Urban Local Bodies and the stakeholders to maintain the cleanliness of wet markets.
- V. Special measures should be taken in the tea tribe areas to avoid mass congregation.
- VI. SAD should take necessary action during issuance of passes to avoid public gathering inside the Secretariat premises.
- VII. Mass awareness drives should be taken by the departments for sensitizing the community.
- VIII. Mass gatherings should be avoided and any reservations for programmes in Rabindra Bhawan, Sankardev Kalashetra, Govt. Community halls/Auditorium/Sports Stand etc. should be discouraged.

The meeting ended with vote of thanks from the Chair.


  
(Kumar Sanjay Krishna)  
Chief Secretary to the Govt. of Assam

Memo No.: ASDMA.20/2020/12

Copy to:

1. All concerned.

Dated: 13<sup>th</sup> March, 2020

  
(M.S. Manivannan)  
Chief Executive Officer

Assam State Disaster Management Authority

## Meeting on discussion regarding status on CORONAVIRUS (COVID-19) across the State

Dated: 12<sup>th</sup> March 2020 (Thursday); Time: 05:00 PM

Venue: Chief Secretary's Conference Hall

SL. NO.	NAME	DESIGNATION	ORGANIZATION & E-MAIL ADDRESS	PHONE NO.
1	Kumar Sanjay Krishna, IAS	Chief Secretary	Govt. of Assam	
2	Jishnu Baruah, IAS	Addl. Chief Secretary	Revenue & D.M. Department	
3	Maninder Singh	Addl. Chief Secretary		
4	Samir K. Sinha	Principal Secretary	Health & Family Welfare	
5	Niraj Verma	Principal Secretary	UDD & Power	
6	B. Kalyan C.	Principal Secretary	Elementary Education	
7	Rajesh Prasad	Principal Secretary	Agriculture/ Irrigation	
8	Avinash Joshi	Principal Secretary	Env. & Forest, Sports, Excise	
9	Dr. J.B. Ekka	Principal Secretary	P&RD	
10	Preetom Saikia	Commissioner & Secretary	Elementary, Secondary & Higher Education, Cultural Affairs	
11	M. Angamuthu	Commissioner & Secretary	GAD, Tourism	
12	Dr. Lakshmanan	MD	NHM	9435137819
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